

Arbeia Artefacts and Art workshop Hazard Identification. Updated June 2024

Please note:

- This is **not** a risk assessment, the group leader should carry out a risk assessment
- In the case of an emergency please contact a member of staff
- Tyne & Wear Archives & Museums highly recommends that group leaders conduct preliminary visits
- Group leaders should take the behaviour and ability of their group into consideration when compiling a risk assessment
- It is the responsibility of the group leader to monitor the behaviour and safety of their group

This Hazard Identification highlights the everyday risks that groups may incur. Please telephone Arbeia Roman Fort on (0191) 277 1409 to enquire about possible building work taking place or hazards in temporary exhibitions.

Hazard Identification	Risk and to whom	Existing control measures set up by Tyne & Wear Archives & Museums	Further action to be taken by the school / group leader (add own comments)
Children handling replica equipment/artefacts.	Dropping objects on parts of their body.	Advice given by facilitator on safe handling.	Adult supervision at all times.
Children tripping or falling during self-led exploration of collections in museum space.	Scrapes or cuts from glass display cases, or stone objects.	Children are given instructions not to run. Children are broken up into two groups for crowd control.	Adult supervision at all times.
Children tripping or falling when walking to the classroom from the museum across the site.	Scrapes or cuts from falling on the hard ground or gravel surfaces.	Children are made to walk in a single line with teachers supervising.	Adult supervision at all time.
Children working with printmaking materials such as inks and rollers.	Ingesting ink or getting ink in their eyes from fingers or splattering from the rollers.	Children are supervised at all times and given instruction on the use of equipment.	Adult supervision at all times. Wipes are readily available. A sink and soap are available.